

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

March 3-4, 1961

**For the confidential information
of the Board of Trustee**

The University of Wyoming Board of Trustees was called to order in the Board room at 10:10 a.m. on March 3, 1961. The following members answered the roll call: Hansen, Reed, Jones, Brough, Newton, Peck, Laird, Sullivan and, ex officio, Humphrey. Absent were: McIntire and, ex officio, Gage and Linford. Mrs. Bush joined the meeting at 10:25 a.m., Mr. Chamberlain at 10:35 a.m., and Mr. Robert S. McCracken, newly appointed member of the Board, at 11:10 a.m.

Secretary Jones administered the oath of office to Messrs. Hansen, Reed, and Brough, recently reappointed to the Board by Acting Governor Gage.

Mr. Sullivan moved that the minutes of the January meeting of the Board be approved as written. Mr. Brough seconded the motion and it was carried.

Following several announcements by President Humphrey, Mr. Newton stated that Mr. Louis Lutz, whose low bid on study desks and vanities for Ross Hall had been rejected because of poor workmanship, had called him to ask if it would be possible for the Board to employ him on a negotiated basis to construct furniture for the men's dormitories. It was the consensus of the Board that Mr. Lutz's request could not be granted.

There was considerable discussion of the type of specifications that should be prepared for furniture for the new men's dormitories, and several Trustees expressed concern that specifications should not only provide for some coordination in the several items of furniture to be placed in each room but also that it should be well-built, institutional-type furniture. President Humphrey suggested that the Building Program Coordinator be authorized to consult professional designers, perhaps in Chicago, concerning designs on which bids could be requested, with

OATH OF OFFICE
TO REAPPOINTED
MEMBERS

APPROVAL
OF MINUTES

FURNITURE
FOR MEN'S
DORMITORIES

bidders also being given the privilege of bidding on their own designs. It was the consensus of the Board that this was a good suggestion and should be followed.

Turning to the President's Report, the Trustees considered first Dr. Humphrey's recommendations for appointments to the faculty. Mr. Chamberlain moved, Mrs. Bush seconded, and it was carried that the following appointments be approved:

1. Miss Annie N. Rogers as Program Coordinator in Home Economics, with the rank of Assistant Professor in Agricultural Extension, effective April 17, 1961, at a salary rate of \$7,368 on a twelve-month basis.

2. Dr. Hamlin Hill as Assistant Professor of English, effective September 1, 1961, at a salary rate of \$7,200 for the academic year 1961-62.

3. Mr. Richard E. Tomsu as Instructor in English, effective September 1, 1961, at a salary rate of \$5,004 for the academic year 1961-62.

4. Mrs. Lucille Marshall as Supply Instructor in English, effective September 1, 1961, at a salary rate of \$5,208 for the academic year 1961-62.

For the information of the Board, Dr. Humphrey reported the resignation of Miss Myrtle Bang as Home Demonstration Agent in Goshen County, effective March 22, 1961, to accept a similar position in Alaska.

1. Mr. Reed moved that the sabbatical leave granted to Mr. Paul C. Singleton, Assistant Professor of Soils, for one year, beginning September 1, 1961, to permit him to do advanced study in soil chemistry at Oregon State University, be changed to a leave without pay to permit him to accept a National Science Faculty Fellowship, the stipend for which would equal his annual salary at the University of Wyoming. Mr. Chamberlain seconded the motion and it was carried.

APPOINTMENTS

Rogers

Hill

Tomsu

Marshall

RESIGNATION

Bang

LEAVES OF ABSENCE

Singleton

2. Mr. Reed moved that the Board approve the request of Dr. A. A. Beetle, Professor of Range Management, for a sabbatical leave, at full salary, for the six-month period from December 1, 1961 through May 31, 1962, to permit him to go to Guadalajara in central Mexico and work on a project entitled "Distribution of the Grasses of the Jalisco District, Mexico," the work to be done in cooperation with the Mexican Agricultural Program of the Rockefeller Foundation. Mrs. Bush seconded the motion and it was carried.

Beetle

Mr. Brough moved, Mr. Peck seconded, and it was carried that the Board approve the recommendation of the Director of Physical Education and Intercollegiate Athletics and the President that the following members of the Athletic staff not on long-term contract be continued in their positions for 1961-62:

CONTINUED EMPLOYMENT
OF ATHLETIC STAFF

- | | |
|-----------------|---|
| James Ross | Assistant Football Coach; Instructor |
| Lloyd Eaton | Assistant Football Coach; Instructor |
| Michael Corgan | Assistant Football Coach; Instructor |
| Carl Selmer | Assistant Football Coach; Instructor |
| John Melton | Assistant Football Coach; Track Coach;
Instructor |
| Claude Hewgley | Assistant Football Coach; Dormitory
Director; Instructor |
| William Young | Sports Information Director; Instructor |
| Glenn R. Daniel | Business Manager; Baseball Coach; Instructor |
| Jack Aggers | Athletic Trainer; Instructor |

Mr. Robert S. McCracken joined the meeting at this time and took the oath of office administered by Secretary Jones. On behalf of the Trustees, President Hansen welcomed Mr. McCracken to membership on the Board.

OATH OF OFFICE
TO NEW MEMBER

For consideration by the Board, Dr. Humphrey presented a list of those persons who on July 1, 1961, will have reached the age of sixty-five or over and stated that any or all of them could be retired by the Board. To assist the Trustees in making their decisions, he presented a list of those who had either requested retirement or for whom retirement had been recommended. Four of those on the list, President Humphrey

RETIREMENT OF
EMPLOYEES
SIXTY-FIVE
YEARS OF AGE
AND OVER

stated, had reached mandatory retirement age--sixty-five for administrators and seventy for other employees: Dean O. H. Rechard of the College of Arts and Sciences, Mr. C. B. Jensen, Superintendent of Buildings and Grounds, Dr. Lillian Portenier, Professor of Psychology, and Mrs. Gertrude Tilton, Fountain Manager in the Wyoming Union.

President Humphrey recommended that Dean Rechard be given the title Dean Emeritus of the College of Arts and Sciences and that the following employees be placed on retirement effective July 1, 1961: Dr. W. O. Clough, Professor of English and W. R. Coe Professor of American Studies; Mr. C. B. Jensen, Superintendent of Buildings and Grounds; Mr. A. B. Mickey, Associate Professor of Zoology; Mr. Leonard G. Mirick, Custodian; Dr. O. H. Rechard, Dean of the College of Arts and Sciences; Dr. E. R. Schierz, Professor of Chemistry and Head of the Department; Mrs. Dorothy Smith, Cook in the Food Service; Dr. Lillian Portenier, Professor of Psychology; and Mrs. Gertrude Tilton, Fountain Manager in the Wyoming Union. Dr. Humphrey recommended also that Mrs. Verna J. Hitchcock, Professor of Home Economics and Head of the Division, be retired when her replacement has been employed, probably no later than September 1. Mr. Laird moved that President Humphrey's recommendations be approved. Mr. Sullivan seconded the motion and it was carried.

Employees to be retained in their positions for 1961-62 follow: Mr. C. F. Barr, Professor of Mathematics and Head of the Department; Mr. Leonard E. Billings, Custodian; Mr. Robert Buescher, Custodian; Mr. W. J. Coomes, Custodian; Dr. A. J. Dickman, Professor of Modern and Classical Languages and Head of the Department; Mr. Edwin Ehlin, Blacksmith and Welder; Miss Hail Fischer, Professor and Head of the Library Catalog Department; Mr. A. E. Gane, Electrician; Dr. L. R. Kilzer, Professor of Secondary Education; Dr. S. H. Knight, Professor of Geology and Head of the Department; Mr. Rasmus Laursen, Custodian; Miss Myrtle Murray, Chief

Records Clerk in the Registrar's Office; Mr. Frank Nelson, Custodian; Mr. A. W. Oberg, Carpenter; Dr. W. C. Reusser, Professor of Educational Administration and Dean Emeritus of Adult Education and Community Service; and Mr. W. A. Bastedo, Inspection Engineer (until December 31, 1961).

The Trustees considered next recommendations from Mr. L. G. Meeboer, Building Program Coordinator, and Mr. E. G. Hays, Acting Director of Finance and Budget, with regard to three persons currently associated with the building program who have reached the age of sixty-five. Messrs. Meeboer and Hays recommended that Mr. C. B. Jensen be transferred from his position as Superintendent of Buildings and Grounds to the position of Building Program Liaison Officer and Assistant to the Building Program Coordinator, effective July 1, 1961, at an annual salary rate of \$10,500 for the fiscal year 1961-62; that Mr. Walter A. Bastedo be retained as Building Program Inspection Engineer for the period July 1, 1961 through December 31, 1961, at an annual salary rate of \$9,996, continuation of his employment after December 31 to be subject to further review; and that Mr. Stanley Edwards' employment as Building Program Assistant be terminated as of June 30, 1961. President Humphrey recommended that Mr. L. G. Meeboer be continued as Building Program Coordinator for another year (April 1, 1961 to March 31, 1962) at an annual salary rate of \$14,004. Mr. Sullivan moved that the recommendations as stated be approved. Mr. Chamberlain seconded the motion and it was carried.

Mr. Jones moved, Mr. Peck seconded, and it was carried that the following budget changes recommended in the President's Report be authorized:

1. Agricultural Substations. An appropriation of \$3,550 from the unappropriated funds of the Agricultural Substations, to be allocated to the Archer, Afton, Powell, and Sheridan Substations as follows:

BUILDING
PROGRAM
PERSONNEL

BUDGET CHANGES

Agricultural
Substations

Archer, \$900 (\$200 for Supplies and \$700 for Equipment)

Afton, \$900 (\$50 for veterinary expense, \$300 for Contractual, \$410 for Supplies, and \$140 for Equipment)

Powell, \$1,250 (\$200 for Contractual, \$850 for Supplies, and \$200 for Fixed Charges)

Sheridan, \$500 (for Fixed Charges)

2. Agricultural Extension Service. An appropriation of \$1,000 from the unappropriated funds of the Agricultural Extension Service, to be allocated to the Travel budget for the use of Mr. Oscar Barnes in carrying on necessary project work relating to the Farson Pilot Farm, the Morton Pilot Ranch near Douglas, and the Sheridan project under consideration; and an appropriation of \$1,000.23 from Agricultural Extension unappropriated funds to the Information Project to be used for printing 4-H pamphlets and other materials needed in the 4-H program.

Agricultural
Extension
Service

3. Division of Plant Science. An appropriation of \$484.12 from the unappropriated funds of the Agricultural Experiment Station to permit installing a larger fan to correct the ventilation system in Room 36 in the Agriculture building.

Division of
Plant Science

4. University School. An appropriation of \$1,750 from the unappropriated funds of the University School to purchase additional supplies needed for the remainder of the 1960-61 fiscal year, and an appropriation of \$2,500 from the same funds for use in purchasing equipment needed to build the science department to a level comparable to that found in a number of Wyoming's public schools.

University School

5. Aven Nelson Building Conference Room Furniture. An appropriation of \$1,166.66 from the General Fund to permit purchasing two tables and eighteen chairs to equip the Aven Nelson Building Conference Room. (Mr. Newton mentioned the possibility that Mr. Louis Lutz might construct this furniture. President Humphrey stated that he would ask Dr. John Marvel,

Aven Nelson Building
Conference Room
Furniture

Director of Adult Education and Community Service, to investigate this possibility.)

6. Workmen's Compensation. An appropriation of \$3,000 from the General Fund to provide the estimated additional amount needed for Workmen's Compensation payments for 1960-61.

Workmen's Compensation

7. Property Department. An appropriation of \$180 from the General Fund to the Contractual budget of the Property Department to pay the cost of repairs to the pickup used to transport incoming shipments of supplies and equipment to the various campus departments.

Property Department

8. Division of Finance and Budget and IBM Bureau. Authorization to place orders by March 15 for equipment needed by the Division of Finance and Budget and the IBM Bureau by July 1 in order to institute certain changes in procedures, the cost of purchasing or renting this equipment (\$6,767 for the Division of Finance and Budget and \$3,792 for the IBM Bureau) to be paid after July 1.

Division of Finance and Budget and IBM Bureau

9. Retirement Costs. Allocation of the deficit appropriation authorized by the 1961 session of the Legislature for Retirement Costs as follows:

Retirement Costs

.75% State Contribution Tax	\$ 3,600.00
2.0 % State Plan Matching Funds	9,600.00
Social Security Matching Funds	<u>16,800.00</u>
	\$30,000.00

The Board adjourned for lunch at 12:20 and reassembled at 1:10 p.m., with the same members present who were present for the morning session.

1. State Science Fair Winners. President Humphrey reminded the Trustees of their expressed wish to re-examine at the end of a year the scholarship plan set up in February 1960 for winners in the State Science Fair. He called attention to the unsatisfactory grades made by the three winners in the 1960 Fair, one of whom (the first-place winner) had received a four-year scholarship providing for remission of fees in the

SCHOLARSHIPS

amount of \$87.50 per semester and the other two of whom had received one-year fee-remission scholarships.

After some discussion, it was moved by Mr. Peck, seconded by Mr. Newton, and carried that the Board authorize granting three one-year scholarships (providing for remission of fees in the amount of \$87.50 per semester) to the winners in the 1961 Fair--one in the field of Mathematics, one in the fields of Chemistry and Physics, and one in the fields of Botany and Zoology.

2. Foreign Student. Mr. Peck moved that the Board authorize a scholarship providing for remission of the out-of-state portion of the registration fee for the spring semester of 1960-61 for Nguyen Hoa, a Pharmacy student from North Viet-Nam. Mr. Brough seconded the motion and it was carried.

Summer School. President Humphrey explained that a reduction by the 1961 Legislature in appropriations requested for part-time salaries had reduced the amount available for Summer School salaries, necessitating an increase in fees. He recommended an increase of \$5.00 per term, beginning with the 1961 summer session, bringing the basic fee to \$58.00 per term. After some discussion, it was moved by Mr. Chamberlain, seconded by Mrs. Bush, and carried that the increase in fees be authorized.

President Humphrey called attention to the policy adopted in October 1960, providing that all girls living in Ross Hall be required to take their meals in the Knight Hall Cafeteria and that all girls living in Knight Hall, Knight Hall South Wing, and Hoyt Hall be required to take their meals in Knight Hall Cafeteria with the exception of sorority members or pledges, who would be given the option of eating at their chapter houses if they so desire. As a possible further aid to sororities, Dr. Humphrey suggested the possibility that girls who moved into Ross Hall

FEES
Summer School

POLICY
CONCERNING
RELEASE OF
WOMEN STUDENTS
FROM DORMITORIES
TO SORORITIES

and then were pledged by a sorority could transfer to Knight Hall, Knight Hall South Wing, or Hoyt Hall, provided they could exchange places with girls living in one of the older dormitories. Mr. Brough moved, Mrs. Bush seconded, and it was carried that President Humphrey's suggestion be implemented.

For the Board's consideration, Dr. Humphrey presented a letter from Miss E. Luella Galliver, Dean of Women, expressing the hope that next year all new students, freshmen and transfers, would be housed in the residence halls, regardless of sorority ambitions, and that no releases would be made after Rush Week or at the beginning of the spring semester. Mr. Brough moved that the Board go on record as favoring the policy proposed by Dean Galliver. Mr. Peck seconded the motion but, upon call for the vote, the motion failed to carry.

Mr. Peck then moved that the Board approve Dean Galliver's recommendation for the discontinuance of "Panhellenic Homes" (those used by upperclass transfers until after Rush Week) and require all upperclass women transfers with sorority ambitions to be placed in either Knight Hall, Knight Hall South Wing, or Hoyt Hall, giving the sorority pledges the privilege of transferring to their chapter houses after Rush Week. Mr. Chamberlain seconded the motion and it was carried.

For the information of the Board, President Humphrey presented a report from Mr. Dana Davis, Internal Auditor, on his activities for the period ending February 20, 1961. Mr. Davis reported on the work he had done for School Services, the Bookstore, Student Apartments - 1959, Dormitories, Food Service, and the Alumni Office.

President Humphrey reminded the Trustees of the decision made at the January meeting to reduce the \$2,000 cash subsidy provided to the Wyoming High School Activities Association under the University's agreement with

REPORT OF
INTERNAL
AUDITOR

WYOMING HIGH
SCHOOL ACTIVITIES
ASSOCIATION

the Association by whatever amount the Director of Physical Education and Intercollegiate Athletics felt would be the wrestling tournament's proportionate share, since the Association had decided to hold the wrestling tournament this year in Casper. Dr. Humphrey stated that the Board's decision had not been carried out because of the feeling of Director G. J. Jacoby that the University might receive considerable criticism by reducing the subsidy, since the financial provisions in the agreement between the University and the Association apply to the basketball tournament rather than the wrestling tournament. Mr. Jacoby had pointed out that he felt the move would be for one year only, Dr. Humphrey stated, and had been made because of the lack of housing on the University campus and the loss of fewer school days by having the tournament in Casper.

After some further consideration of the question, Mr. Peck moved that the action taken at the January meeting be rescinded and that, for this year only, the University pay the full cash subsidy of \$2,000 provided for in the agreement between the University and the Wyoming High School Activities Association, unless the wrestling tournament is returned to the University. Mr. Brough seconded the motion and it was carried.

The Trustees gave their attention to a report on the negotiations between University officials and Wyoming Highway Department officials with regard to the possible transfer of 57 acres of University Stock Farm land to the Highway Department for use in constructing the new interstate highway. President Humphrey recommended that the Board confirm the action taken by the Executive Committee in approving the tentative offer he had made to transfer the needed land to the Highway Department for the sum of \$150,000. Mr. Reed moved that the President's recommendation be approved. Mr. Chamberlain seconded the motion and it was carried.

Dr. Humphrey then explained that a bill had been introduced in the 1961 Legislature authorizing the University to transfer the land in

TRANSFER OF
LAND TO WYOMING
STATE HIGHWAY
DEPARTMENT

question to the Highway Department, and that the bill in more or less its original form had been passed by the Legislature and signed by the Governor. He added that, according to information he had received from a member of the State Highway Commission, the decision as to whether or not the requested price of \$150,000 would be paid had been left to Mr. J. R. Bromley, Superintendent of the Highway Department, who was favorable to the proposal but who probably would delay a decision until after an appraisal of the land had been made.

Dr. Humphrey informed the Trustees of negotiations to acquire from the Schrader family approximately 600 acres of land in the general vicinity of the Stock Farm. He stated that an agreement had been reached, under which Mr. John Schrader would lease the property to the University for a period of one year for an annual rental of \$2,750, giving the University the right to renew the lease on the same terms for two successive five-year terms.

Under the terms of the lease, Dr. Humphrey went on to say, Mr. Schrader, currently past ninety years of age, had reserved the right to occupy the buildings and use a small pasture of ten or fifteen acres and a garden plot, both adjacent to the buildings, and had provided that the University would pay all water assessments, with the Schraders paying the taxes and maintaining insurance on the buildings. At the time of execution of the lease, Dr. Humphrey concluded, the Schrader children and their spouses (to whom the elder Mr. Schrader had conveyed the land) would give the University an option to acquire the property on the death of their father for a total price of \$98,000, the Schraders reserving one-half of the mineral rights.

Mr. Jones moved that the Board approve the lease-option plan as outlined and authorize an appropriation of \$1,530 from the unappropriated funds of the Agricultural Experiment Station, \$1,375 to be used for a

six-month lease, \$120 to cover the option payment, and \$35 to pay the irrigation water rights for the coming crop season. Mr. Newton seconded the motion and it was carried.

President Humphrey informed the Trustees of the death of Miss Alice M. Moudy, with whom the University had entered into an agreement for purchase of land, and asked Mr. Sullivan to explain the details of the transaction. Mr. Sullivan stated that in 1948 the University had entered into an agreement for the acquisition of 80 acres of land owned by Miss Moudy in return for payment of a life income of \$250 per month, and since 1948 had paid some \$37,000 to \$38,000 for the land. A deed to the Trustees was placed in escrow at the bank, Mr. Sullivan went on to say, and nothing remained to do except to secure the deed from the bank. Mr. Chamberlain moved that Mr. Sullivan be authorized to secure the deed and deposit it with the Acting Director of Finance and Budget. Mr. Brough seconded the motion and it was carried.

DEED ON
MOUDY LAND

Consideration was given next to a proposal prepared by the Head of the Division of Animal Science concerning the possible increase in production by the University of milk and milk products needed for campus use. The proposal as submitted called for an expenditure of \$67,088 for increasing cow numbers, replacing equipment, and providing additional operating expenses.

POSSIBLE
PRODUCTION
OF MILK FOR
CAMPUS USE

In the discussion which followed presentation of the proposal, questions were raised about the advisability of the University going into competition with private business and about the reaction of dairy operators in this area toward the University placing its milk on the open market. Mr. Newton explained that any surplus could be sold to manufacturing firms for use in making evaporated milk. He added that he thought the proposed program of expansion was too ambitious, and that it could be started with

fewer cows and less equipment than had been recommended in the proposal.

It was the consensus of the Board that Mr. Newton and Mr. Peck should study the proposal and suggest to the Head of the Division of Animal Science and the Dean of Agriculture ways in which the program could be undertaken for a maximum expenditure of \$20,000 to \$25,000. Dr. Humphrey stated that he thought such an amount could be borrowed from the Bookstore and that, after the program had been in operation for two years, a request could be presented to the Legislature for funds needed for further expansion.

Mr. Newton moved, Mr. Peck seconded, and it was carried that the action taken in authorizing the following change orders be approved:

1. Petroleum and Aeronautical Research Laboratory Wing to Engineering Building

- a. Change Order #5 - install transom hardware on 18 transoms and paint one extra coat on ceilings in two rooms. Increase \$ 331.56
- b. Change Order #6 - provide and set native stone cornerstone on new wing. Increase 66.00

2. Men's Dormitories and Dining Hall

- a. Change Order #6 - lower portions of the structural floor in the kitchen area of the Central Core, modify the finish floor, and make other adjustments Increase 876.00
- Finish and install approximately 150 solid core doors in lieu of institutional hollow core doors No Charge

3. Steam and Electric Facilities - Garton Utilities Constr. Corp.

- a. Change Order #9 - suspend structural steel stairway support by utilizing 4" channels welded back to back and 12" in length .Increase 21.28
- b. Change Order #10 - remove unsatisfactory base material from Station 4+ 50 to 5 + 65 on Tunnel No. 2Increase 1,154.17

CHANGE ORDERS

Petroleum and Aeronautical Research Laboratory Wing to Engineering Building

Men's Dormitories and Dining Hall

Steam and Electric Facilities - Garton Utilities Constr. Corp.

<p>c. Change Order #11 - remove and reform Tunnel No. 2 condensate pump pit to make it flush with existing ground grade . . .Increase 898.61</p> <p>d. Change Order #12 - increase Tunnel No. 2 wall and slab concrete dimensions from Station 7 + 14 to 9 + 31 to sustain 10-ton delivery truck loadins.Increase 780.33</p> <p>4. <u>Steam and Electric Facilities - L. M. Marcum Company</u></p> <p>a. Change Order #17 - replace and exchange the 2½" gas regulating valve for a 4" valveIncrease 733.05</p> <p>5. <u>Steam and Electric Facilities - Simpson Electric Company</u></p> <p>a. Change Order #6 - reduce value of Proceed Order 2B-2, originally \$5,610 on an "upset price" basis.Decrease 1,264.31</p> <p>b. Change Order #7 - make revisions to permit Owner to operate power house transformers on the 400 kw generator and/or purchased power and the 750 kw generator.Increase 2,065.00</p> <p>6. <u>College of Nursing - Student Health Service</u></p> <p>a. Change Order #7 - install high oxidized cast bronze letters on pilasters at sides of north entrance to read "COLLEGE OF NURSING," "STUDENT HEALTH SERVICE".Increase 445.00</p> <p>7. <u>Women's Dormitory</u></p> <p>a. Change Order #8 - furnish labor and material for brick pilaster to cover hot water supply line; install 2 x 4 untreated redwood divider for exposed aggregate paving; install Niagara Water Meter; install all furring strips, plywood lining, topset base and painting in two closetsIncrease 1,880.00</p> <p>b. Change Order #9 - furnish and install floor mounted water closets in lieu of wall hung water closets, and credit for light fixtures.Decrease 1,018.20</p>	<p><u>Steam and Electric Facilities - L. M. Marcum Company</u></p> <p><u>Steam and Electric Facilities - Simpson Electric Company</u></p> <p><u>College of Nursing - Student Health Service</u></p> <p><u>Women's Dormitory</u></p> <p><u>EQUIPMENT FOR WOMEN'S DORMITORY AND HEALTH - NURSING BUILDING</u></p>
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Mrs. Bush moved, Mr. McCracken seconded, and it was carried that the Board approve changes requested in equipment purchases for the women's dormitory and the College of Nursing - Student Health Service building, the changes resulting in an increase of \$255.60 for the women's dormitory,

an increase of \$311.07 for the Student Health Service, and a decrease of \$2,773.70 for the College of Nursing.

Mr. Newton moved that the Board authorize the expenditure of \$5,610.35 from Improvement Revenue Bonds Income for equipment for the Division of Music area in the basement of Ross Hall. Mr. Laird seconded the motion and it was carried.

For the information of the Board, President Humphrey transmitted a financial statement of the Car Pool for the period November 1, 1959 through October 31, 1960, as prepared by the Purchasing Agent. The statement reported income totaling \$33,807.68, operating expenditures, depreciation and administrative costs totaling \$29,649.90, and a net gain of \$4,157.78.

Reporting on the 1961 Legislative session, Dr. Humphrey stated that he felt the University was held in higher regard by this Legislature than by any previous Legislature during his administration, and that in general he was well pleased with the results of the session.

Legislation with which the University was concerned, Dr. Humphrey reported, was the following: (1) a retirement bill increasing from \$4,800 to \$7,200 the maximum salary on which retirement contributions would be based, the increase to be effective January 1, 1963; (2) community college legislation, repealing part of the 1945 law and amending the 1951 law so as to limit the number of districts that could qualify for community colleges; (3) approval of resolutions commemorating the 75th anniversary of the establishment of the University of Wyoming and the 100th anniversary of the establishment of land-grant colleges; (4) authorization to transfer to the Highway Department the 57 acres of land needed for the interstate highway, and authorization to transfer to

EQUIPMENT
FOR DIVISION
OF MUSIC

CAR POOL REPORT

REPORT ON 1961
LEGISLATURE

the State Livestock and Sanitary Board a tract of land not to exceed 13 acres, adjacent to the University's Veterinary Medical Research Center, for the location of a new State Veterinary Laboratory; (5) a bill providing for limiting the terms of service of members of the Board of Trustees and providing for rotation of appointments--which was defeated; and (6) a bill providing for placing interest on University land income in the General Funds of the state--also defeated.

Dr. Humphrey gave the Trustees statements showing the appropriations requested and the reductions made by the Legislature. He summarized these statements by pointing out that the University presented a total budget of \$18,124,279, of which \$6,321,383 was to be received from sources other than state appropriations; that the requests for state appropriations for the biennium totaled \$11,802,896 and the Legislature approved appropriations totaling \$11,195,348.17, representing a reduction of \$607,547.83. The appropriation for 1961-63, Dr. Humphrey concluded, represented an increase of \$1,696,162.63 over the amount received for 1959-61.

Just before the Board adjourned to attend an open house in the Geological Museum, Mr. E. G. Rudolph, Legal Advisor, was invited into the meeting to explain the proposed lease and option on the Schrader property, which the University hoped to secure as a replacement for the land being transferred to the Highway Department. Upon the request of the Board, Mr. Rudolph dictated the following resolution for consideration by the Trustees: Resolved that the President and Secretary of the Board of Trustees are hereby authorized to execute the lease presented to this meeting between John Schrader as lessor and the University of Wyoming as lessee for certain property located in the vicinity of the University Stock Farm, such property to be used by the Division of Animal Science

TRANSFER OF LAND
TO STATE HIGHWAY
DEPARTMENT

of the College of Agriculture as a part of the Stock Farm; be it further resolved that the said Board officers are hereby authorized to execute the option agreement between the University of Wyoming and the sons and daughters of the said John Schrader for the purchase of the abovementioned property upon the death of John Schrader, and to pay in consideration for said option the sum of \$120; and be it further resolved that copies of the said lease and option be made a part of the minutes of this meeting.

Mr. Reed moved that the resolution be approved. Mr. Sullivan seconded the motion and it was carried.

LEASE

THIS LEASE executed in duplicate this ____ day of March, 1961 between John Schrader, a widower of Laramie, Wyoming, hereinafter called LESSOR and the Trustees of the University of Wyoming, a body corporate, hereinafter called LESSEE, WITNESSETH:

1. Lessor hereby leases to Lessee the following described real property situated in Albany County, Wyoming to wit:

$W\frac{1}{2}$, $SE\frac{1}{4}$, $N\frac{1}{2}$ $NE\frac{1}{4}$, $N\frac{1}{2}$ $S\frac{1}{2}$ $NE\frac{1}{4}$, $SE\frac{1}{4}$ $SE\frac{1}{4}$ $NE\frac{1}{4}$, and $SW\frac{1}{4}$ $SW\frac{1}{4}$ $NE\frac{1}{4}$ of Section 36, Township 16 North, Range 74 West of the 6th P.M. less 16.75 acres included in the right of way for Lake Hattie Ditch, the right of way for the Laramie-Hans Peak Railway; and approximately 5 acres of the $NE\frac{1}{4}$ $NE\frac{1}{4}$ lying North and East of said railway right of way.

Reserving to the Lessor however the use and occupancy of the house situated on said premises, the pasture of approximately ten acres lying generally north of the buildings and the garden plot adjacent to the buildings.

2. This lease shall be for a term of one year beginning on April 1, 1961 and ending on March 31, 1962. The Lessee shall have the right and option to renew this lease for a term of ten years on the same terms and conditions as herein contained by giving written notice of its election to do so to the Lessor not less than sixty days prior to the expiration of the original term. In the event of such renewal the Lessee shall have the right and option to renew for a further term of ten years in like manner. Provided however that it is understood and agreed that the Lessor owns only a life estate in the demised premises and that this lease or any renewal thereof will therefore terminate on the death of the Lessor.

3. Lessee agrees to pay Lessor rent at the rate of twenty-seven hundred fifty dollars (\$2750) per year for the term of this lease and any and all renewals thereof. Said rent shall be payable in advance, one-half on the first day of April and one-half on the first day of October of each year.

4. Lessor owns ___ shares of stock of the Pioneer Canal Company which represent the right to irrigate ___ acres of the demised premises from the Pioneer Canal. Lessor agrees that Lessee shall have the right to use the water rights represented by such shares and Lessee agrees to pay all assessments which may be made against such shares for maintenance and service during the term of the lease and any renewals thereof. In addition Lessor agrees that Lessee may use the water rights represented by any shares of the Pioneer Canal Company which Lessee now owns, or may hereafter acquire, for irrigation of the demised premises as Lessee may determine, and Lessor will cooperate in any way necessary to this end. It is understood and agreed that any shares of the Lessee so used shall be and remain the exclusive property of Lessee.

5. Lessor agrees to pay all taxes assessed against the demised premises. In the event Lessor fails to pay any such taxes when due the Lessee shall have the right to pay such taxes and deduct the amount thereof from the rental payment next due. Lessor shall keep the buildings insured against loss by fire or other casualty.

6. It is understood that the Lessee intends that the demised premises will be used by the Animal Science Division of the College of Agriculture, University of Wyoming as a stock farm and ranch and for experimental work in the raising and feeding of livestock. The Animal Science Division shall have the right to cultivate, plant, harvest, irrigate, graze and otherwise use the demised premises in such manner as it determines desirable for such purposes.

7. Lessor agrees that Lessee shall have the right to repair or replace the existing fences as it determines necessary and construct such additional fences, pens, corrals, sheds or other improvements as it determines to be necessary or desirable. Upon the termination of this lease or any renewal Lessee shall have the right to remove any such additional fences, pens, corrals, sheds or other improvements within a reasonable time.

8. In the event Lessee fails to pay any installment of rent when due hereunder and fails to make good such default within thirty days after being given written notice thereof by Lessor then Lessor shall have the right to reenter and terminate this lease or any renewal thereof.

IN WITNESS WHEREOF the parties hereto have executed this Lease on the day and year first above written.

John Schrader, Lessor

Trustees of the University of Wyoming, Lessee

By _____
President

Attest:

Secretary

(one acknowledgment form)

OPTION AGREEMENT

THIS OPTION AGREEMENT executed this _____ day of March 1961, by and between Wana Clay Olson, and _____ Olson, her husband; Fred M. Schrader and _____ Schrader, his wife; Wayne H. Schrader and _____ Schrader, his wife; Emma S. Ellis and _____ Ellis, her husband; Ella M. Crawford and _____ Crawford, her husband; and Evelyn S. Surline and _____ Surline, her husband, parties of the first part, hereinafter called GRANTORS, and the Trustees of the University of Wyoming, a body corporate under the laws of the State of Wyoming, party of the second part, hereinafter called the UNIVERSITY,

WITNESSETH:

WHEREAS, the Grantors are all of the sons and daughters of John Schrader of Laramie, Wyoming and the spouses of such sons and daughters; and

WHEREAS the said John Schrader conveyed to such of the Grantors as are his sons and daughters, by Warranty Deed dated August 19, 1959, the following described real estate situated in Albany County Wyoming, to wit:

W $\frac{1}{2}$, SE $\frac{1}{4}$, N $\frac{1}{2}$ NE $\frac{1}{4}$, N $\frac{1}{2}$ S $\frac{1}{2}$ NE $\frac{1}{4}$, SE $\frac{1}{4}$ SE $\frac{1}{4}$ NE $\frac{1}{4}$, and SW $\frac{1}{4}$ SW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 36, Township 16 North, Range 74 West of the 6th P.M. less 16.75 acres included in the right of way for Lake Hattie Ditch, the right of way for the Laramie-Hans Peak Railway; and approximately 5 acres of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ lying North and East of said railway right of way.

said Warranty Deed reserving to John Schrader a life estate in said premises; and

WHEREAS, the University has leased the above described premises from John Schrader for a term of one year beginning on April 1, 1961, with the right to renew said lease for two successive ten year terms, but with the provision that the lease or any renewal thereof will terminate on the death of John Schrader.

NOW THEREFORE, in consideration of the sum of one hundred twenty dollars (\$120), the receipt of which is hereby acknowledged, the Grantors hereby agree that the University shall have an exclusive right and option to purchase the above described land on the following terms and conditions:

1. The option hereby granted may only be exercised after the death of John Schrader and shall continue for a period of six months following such death.
2. This option may be exercised by the University giving written notice of its election to do so to Fred M. Schrader and Wana Clay Olson, or either of them, as agents for the Grantors. In the event both Fred M. Schrader and Wana Clay Olson are deceased, or otherwise unavailable, then such notice may be given to any surviving son or daughter of John Schrader as such agent.
3. The price at which the University shall have the right to purchase said land pursuant to this option is the sum of ninety-eight thousand dollars (\$98,000).

In the event any of the buildings or improvements presently on the premises are destroyed or damaged by fire or other casualty or through the negligence of the life tenant, and are not replaced or repaired, the purchase price shall be reduced by the amount that such destruction or damage reduces the value of the premises. If in such event the parties cannot agree as to such amount it shall be determined by arbitration, and for purposes of such arbitration the Grantors shall appoint one arbitrator, the University one, and the two so appointed shall appoint a third and the decision of a majority of the three shall be binding.

The one hundred twenty dollars (\$120) earnest money paid on the execution of this option shall be credited on the Purchase Price. Any amount of rent prepaid to John Schrader on the above mentioned lease which is unearned on the date of closing shall likewise be credited against the purchase price. Taxes shall be pro-rated on the date of closing.

4. Upon receiving notice of the University's exercise of this option the Grantors shall have the abstract of record title to the property continued to a recent date and delivered to the University. The University will have the abstract examined by its attorney within thirty days, following the receipt thereof, and if he determines that the Grantor's title to the premises is not then merchantable the Grantors shall have a reasonable time to cure the defects. In the event they are unable or unwilling to do so the University shall have the right, in addition to any other rights it may have, to terminate the agreement and in such event the earnest money will be refunded.

5. Upon tender of the purchase money the Grantors agree to convey good and merchantable title in fee simple to the premises by warranty deed in form satisfactory to the attorney for the University. Grantors also agree to transfer to the University the _____ shares of stock of the Pioneer Canal Company representing water rights for irrigation of the premises. It is understood and agreed that the deed will reserve to the Grantors one-half the mineral estate in the land. The purchase price may be tendered and paid to Fred M. Schrader and Wana Clay Olson, or either of them, as agent for the Grantors, but if both Fred M. Schrader or Wana Clay Olson are deceased or otherwise unavailable then such tender and payment may be made to any surviving son or daughter of John Schrader as agent of the Grantors.

6. In the event that, at the time of the death of John Schrader, the University is in possession of the premises as lessee of John Schrader it shall have the right to continue in possession for the duration of the option hereby granted, and in any event the University shall have the right to possession from and after giving notice of its election to exercise the option hereby granted until such time as it may elect to terminate the agreement in accordance with section 4. hereof.

7. This Option Agreement shall be binding upon, and inure to the benefit of, the executors, administrators, heirs, devisees, legatees and voluntary or involuntary assignees of the Grantors.

IN WITNESS WHEREOF the parties have executed this option agreement on the day and year first above written.

The Board adjourned at 4:45 p.m. and reassembled at 9:10 a.m. on March 4, with the same members present who were present for the preceding day's session, except Mrs. Bush and Mr. Newton, who joined the meeting at 9:30, and Mr. Reed, who joined the meeting at 9:50 a.m.

Mr. Peck asked for an opportunity to explain a little more fully the legislation approved by the 1961 Legislature with regard to establishment of future community colleges. He stated that the new law, Enrolled Act No. 141, repealed that part of the 1945 law under which new colleges could be established but left in the provision for vocational and terminal courses; raised the assessed valuation requirement to \$30,000,000, and left the requirement for high school enrollment at 700 students; included a provision allowing a majority vote of the qualified electors in a proposed community college district to set up the district; provided for inclusion of a member of the University Board of Trustees on the Community College Commission; and provided for review by the Community College Commission of any proposal for the establishment of a new community college.

Mr. Peck then outlined the steps Riverton had taken in preparation for requesting establishment of a community college in Fremont County.

Concluding Mr. Peck's statements, Dr. Humphrey suggested the selection of a University Trustee to serve on the Community College Commission. Mr. Jones moved that Mr. Hansen be given this assignment. Mr. Laird seconded the motion and, upon call for the vote by Mr. Jones, the motion was carried.

Dr. Humphrey explained in some detail the University's tenure and promotion system and the procedures followed in recommending faculty members for continuing tenure and promotion. The recommendations made by the department heads and deans and approved by the President's Advisory Committee were considered individually, and President Humphrey answered a number of questions raised by the Trustees. Concluding the discussion, Mr. Peck

COMMUNITY
COLLEGE
LEGISLATION

CONTINUING
TENURE AND
PROMOTION

moved, Mr. Brough seconded, and it was carried that the recommendations for continuing tenure and promotion be approved as follows:

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE		
Ashment, Arvil D.	Instr.; County Agent Supervisor	*Continuing tenure and promotion to Asst. Prof.
Burman, Robert D.	Asst. Prof. of Agric. Engin.	Continuing tenure
Fronk, William Don	Assoc. Prof. of Entomology	Promotion to Professor
Hutto, Daniel C.	Instr. in Poultry	Continuing tenure
Kolp, Bernard J.	Asst. Prof. of Plant Breeding	Continuing tenure and promotion to Assoc. Prof.
Paules, Leon H.	Asst. Prof. of Animal Husbandry; Super., Agric. Substations	Continuing tenure
Roberts, William P.	Instr. in Agric. Economics	Continuing tenure
Schoonover, C. O.	Asst. Prof. of Meats	Promotion to Assoc. Prof.
Smith, Dixie R.	Asst. Prof. of Range Management	Continuing tenure

*Contingent upon completion of requirements for M. S. degree.

COLLEGE OF ARTS AND SCIENCES

Carter, William P.	Assoc. Prof. of Music	Continuing tenure
Cor, Laurence W.	Asst. Prof. of Modern and Class. Languages	Promotion to Assoc. Prof.
Diem, Kenneth L.	Asst. Prof. of Zoology and Game Management	Continuing tenure
Evans, Richard	Asst. Prof. of Art	Promotion to Assoc. Prof.
Godfrey, R. G.	Asst. Prof. of English	Continuing tenure
Hardy, Eugene N.	Asst. Prof. of History	Promotion to Assoc. Prof.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF ARTS AND SCIENCES (continued)		
Murphy, Richard E.	Assoc. Prof. of Geography	Continuing tenure
Stodola, Dorothy	Instr. in Math.	Continuing tenure
Winkel, David	Asst. Prof. of Chemistry	Continuing tenure
COLLEGE OF COMMERCE AND INDUSTRY		
Burdick, Keith H.	Asst. Prof. of Accounting	Promotion to Assoc. Prof.
Gilliam, John C.	Asst. Prof. of Secre. Science	Continuing tenure
Guenther, W. C.	Assoc. Prof. of Statistics	Continuing tenure
McDaniel, Lloyd W.	Asst. Prof. of Accounting	Continuing tenure
COLLEGE OF EDUCATION		
Cottle, Eugene	Assoc. Prof. of Social Studies Educ.	Promotion to Professor
Day, William W. IV.	Instr. in Science Education	Continuation on probationary tenure and promotion to Asst. Prof.
Ready, Frances	Asst. Prof. of Elem. Education	Promotion to Assoc. Prof.
Reeves, J. Maxson	Assoc. Prof. of Guidance Educ.; Coord. of Guid., Univ. School	Continuing tenure
Rezabek, Bernard V.	Assoc. Prof. of Secon. Educ.; Chrm., Div. of Undergraduate Teacher Educ.	Continuing tenure
Roberts, A. L.	Instr. in Music Education	*Promotion to Asst. Prof.
Zancanella, J.A.	Asst. Prof. of Business Educ.	**Continuing tenure

*Contingent upon receiving Ed. D. degree.

**Effective January 1, 1962.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
	COLLEGE OF ENGINEERING	
Arnold, Robert G.	Asst. Prof. of Civil Engin.	Promotion to Assoc.Prof.
Jiacoletti, R. J.	Instr. in Engin. Drawing, General Engin., and Mechan. Engin.; Chief Reactor Supervisor	Continuation on proba- tionary tenure and promotion to Asst.Prof.
Lamb, Donald R.	Assoc. Prof. of Civil Engin.	Promotion to Professor
Long, Francis M.	Asst. Prof. of Elec. Engin.	*Continuation on proba- tionary tenure and promotion to Assoc.Prof.
Rhodine, Charles N.	Supply Instr. in Elec. Engin.	Continuation on proba- tionary tenure and promotion to Asst.Prof.
Wheasler, Robert A.	Asst. Prof. of Aero. and Mechan. Engineering	**Continuation on proba- tionary tenure and promotion to Assoc.Prof.
	COLLEGE OF LAW	
Bloomenthal, H. S.	Professor of Law	Continuing tenure
Trowsdale, G. E.	Law Librarian; Lecturer	Grant rank of Instructor
	COLLEGE OF NURSING	
Goetz, Barbara R.	Asst. Prof. of Nursing	Promotion to Assoc.Prof.
	COLLEGE OF PHARMACY	
Johnson, William E.	Assoc. Prof. of Pharmacology	Promotion to Professor

*Contingent upon receiving Ph.D. degree

**Effective upon registration for Professional Engineering License or receipt of Ph.D. degree, whichever is earlier.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
ADULT EDUCATION AND COMMUNITY SERVICE		
Gates, John W.	Assoc. Prof. of Adult Educ.; Coord. of School Services	Continuing tenure and promotion to Professor
Iverson, Evan A.	Assoc. Prof. of Adult Educ.; Coord. of Public Admin. Services	Promotion to Professor
Robinson, C. O.	Instr. in Adult Educ.; Coord. of Special Projects	*Promotion to Asst. Prof.
LIBRARY		
Baumann, C. H.	Asst. Prof.; Admin. Asst.; Acquisitions Librarian	Promotion to Assoc. Prof. and Asst. Director
Ranz, James	Assoc. Prof.; Director	Promotion to Professor

*Effective July 1, 1961 or at end of 1961 summer session, when he completes work for Ed.D. degree.

Mr. Brough moved, Mrs. Bush seconded, and it was carried that the Board approve the recommendations with regard to faculty members to be retained on probationary tenure for 1961-62:

PROBATIONARY
TENURE

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE			
Carpenter, G. R.	Home Economics	Asst. Prof. of Child Development and Family Relations	1st
Deane, Darrell D.	Animal Science	Assoc. Prof. of Dairy Manufacturing	1st*

*Employed January 15, 1961

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE (continued)			
Fullerton, Dale G.	Plant Science	Instr. in Entomology	1st*
Harrison, Lael R.	Agric. Exten.	Instr.; Asst. State 4-H Club Leader	3rd
Haws, L. Dale	Plant Science	Asst. Prof. of Entomology	2nd
Krenz, Ronald D.	Agric. Econ.	Asst. Prof. of Agric. Econ.	2nd
Larsen, Svend-Aage	Animal Science	Instr. in Wool	4th
Lavigne, Robert J.	Plant Science	Asst. Prof. of Entomology	2nd
McKinstry, Margaret	Agric. Exten.	Instr.; Assoc. State 4-H Club Leader	1st**
McNamee, Michael A.	Agric. Exten.	Instr.; Extension Agric. Engineer	5th
Nelms, George E.	Animal Science	Asst. Prof. of Anim. Breeding	2nd
Newell, Kathleen	Home Economics	Asst. Prof. of Nutrition	3rd
Nicholls, James M.	Agric. Exten.	Instr.; State 4-H Club Leader	3rd
Nielsen, Signe T.	Home Economics	Instr. in Home Econ.	1st
Rice, Richard W.	Animal Science	Asst. Prof. of Anim. Husbandry	1st
Schwink, T. M.	Vet. Science	Asst. Prof. of Parasitology	2nd
Wesswick, Louise	Home Economics	Instr. in Home Econ.; Director, Home Mgt. House	2nd
Willson, George B.	Plant Science	Asst. Prof. of Agric. Engin.	3rd***
Zack, Phyllis	Home Economics	Asst. Prof. of Home Economics	1st

*Employed March 16, 1960.

**Employed January 18, 1960

***Served as Instructor in Engineering Drawing for two years; this is his first year as Assistant Professor of Agricultural Engineering.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ARTS AND SCIENCES			
Batker, Kenneth	Mathematics	Instructor	1st
Cook, Quentin	History	Asst. Prof.	2nd
Dawson, Eugene	English	Instructor	1st
Deaderick, Joseph	Art	Instructor	2nd
Dieterich, H. R.	Amer. Studies	Asst. Prof.	3rd
Fenley, George W.	Music	Instructor	2nd
Finley, Richard D.	Mathematics	Instructor	1st
Gelfand, Laurence E.	History	Asst. Prof. of History and Amer. Studies	2nd
Gustafson, M. C.	Psychology and Philosophy	Asst. Prof. of Psychology	1st
Hanna, J. Ray	Mathematics	Assoc. Prof.	1st
Herbst, Gerhard R.	Modern and Class. Lang.	Instructor	2nd
Hoyt, Gordon D.	Physics	Assoc. Prof.	1st
Hurd, Carroll P.	Polit. Science	Asst. Prof.	3rd
Johnson, Philip L.	Botany	Instructor	2nd
Kennington, G. S.	Zoology and Physiology	Assoc. Prof.	1st
Krapf, Gerhard	Music	Asst. Prof.	3rd
Marsh, Patrick	Speech	Instructor	2nd
Milner, Joseph	Journalism	Instructor	1st
Noble, John D.	Physics	Instructor	2nd
Parker, Ronald B.	Geology	Asst. Prof.	2nd
Rigby, Gerald	Polit. Science	Asst. Prof.	1st
Roripaugh, Robert R.	English	Instructor	3rd
Ryan, Victor A.	Chemistry	Asst. Prof.	3rd
Senior, John	English	Assoc. Prof.	1st

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ARTS AND SCIENCES (continued)			
Smith, Robert K.	Chemistry	Instructor	5th
Tilghman, Benjamin	Psychology and Philosophy	Asst. Prof. of Philosophy	1st
COLLEGE OF COMMERCE AND INDUSTRY			
Lund, Richard E.	Business and Econ. Research	Instructor; Research Assoc.	2nd
McKeever, John L.	Bus. Admin.	Asst. Prof.	3rd
COLLEGE OF EDUCATION			
Allen, G. Louise	Univ. School	Instr. in Elem. Educ.	1st
Bass, Marion A.	Coll. of Educ.	Instr. in Mechanics Educ.	2nd
Dreves, Fred J. Jr.	Univ. School	Instr. in Voc. Educ.	5th
Eicher, Robert C.	Univ. School	Instr. in Social Science Educ.	2nd
Fromong, Terrence	Coll. of Educ.	Instr. in Educ. Foundations	1st
Michel, Albert J.	Univ. School	Instr. in Elem. Educ.	2nd
Young, Donald D.	Coll. of Educ.	Assoc. Prof. of Guidance Educ.	1st
COLLEGE OF ENGINEERING			
Bellamy, John C.	Civil and Archi. Engin.	Prof. of Civil Engin.; Director of Research	1st
Champlin, R. L.	Civil and Archi. Engin.	Instr. in Civil Engin.	2nd
Field, Dan B.	N.R.R.I.	Instructor; Analytical Chemist	1st
Hakes, Samuel D.	Elec. Engin.	Asst. Prof.	3rd

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ENGINEERING (continued)			
Richardson, H. M.	Gen. Engin. and Engin. Drawing	Instructor	1st
Stinson, D. L.	Petr. Engin.	Professor; Head of Dept.	1st
Veal, Donald L.	Civil and Archi. Engin.	Instr. in Civil Engin.	3rd
Wilson, Leroy E.	Mechan. Engin.	Instructor	2nd
COLLEGE OF LAW			
Stoddard, Roy K.	College of Law	Assoc. Prof.	1st
COLLEGE OF NURSING			
Coe, Charlotte R.	Coll. of Nursing	Instr. in Nursing	3rd
Hilliard, Mary E.	Coll. of Nursing	Asst. Prof. of Nursing	3rd
Huebert, Helen M.	Coll. of Nursing	Instr. in Nursing	3rd
Krohn, Eleanor D.	Coll. of Nursing	Instr. in Nursing	1st
Slayton, Sally Ann	Coll. of Nursing	Asst. Prof. of Nursing	1st
COLLEGE OF PHARMACY			
Julian, Edward A.	Coll. of Pharmacy	Asst. Prof. of Pharmacy and Pharmacognosy	1st
ADULT EDUCATION AND COMMUNITY SERVICE			
Brough, H. O.	Adult Educ. and Com. Service	Instr. in Adult Educ.; Coord. of Conf. and Institutes and Adult Educ. Noncredit Program	2nd
Cooper, Charles P.	Adult Educ. and Com. Service	Instr. in Educ. and Adult Educ.; Field Coordinator, Powell	2nd
Lamb, F. Burnell	Adult Educ. and Com. Service	Instr. in Adult Educ.; Coord. of Corres. Study	3rd

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
ADULT EDUCATION AND COMMUNITY SERVICE (continued)			
Mullally, R. R.	Adult Educ. and Com. Service	Instr. in Educ. and Adult Educ.; Field Coord., Rock Springs	2nd
Shaw, Cecil M.	Adult Educ. and Com. Service	Asst. Prof. of Adult Educ.; Field Coord., Casper	2nd

PHYSICAL EDUCATION AND INTERCOLLEGIATE ATHLETICS

Chinn, Ray G.	Phys. Educ.	Asst. Prof.	1st
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STUDENT PERSONNEL AND GUIDANCE

Sharp, W. H.	Student Pers. and Guidance	Asst. Prof. of Student Pers. and Guidance and Psychology; Super. of Counseling Center	2nd
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Mr. McCracken moved, Mr. Newton seconded, and it was carried that the following recommendations presented under "Special Cases" be approved:

SPECIAL CASES

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE			
Agee, D. E.	Agric. Econ.	Supply Instr.	Retain on supply basis until return of Glenn Roehrkasse from leave
Bohnenblust, Kenneth E.	Plant Science	Supply Instr.	Retain on supply basis for 1961-62
Boyd, Mrs. Margaret S.	Home Economics	Supply Asst. Prof.	Retain on supply basis for 1961-62
Chamberlain, H. E.	Plant Science	Supply Instr.; Asst. in Seed Certification	Retain on supply basis for 1961-62, contingent upon return of Laverne Powell and/or Kurt Feltner from leave
Colson, Mayme	Agric. Exten.	Supply Asst. Prof.; Exten. Nutritionist	Retain on supply basis for 1961-62
Corbridge, Mrs. Margaret H.	Agric. Biochem.	Instr.	Retain for 1961-62; not eligible for tenure, since she is married

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE (continued)			
Davison, Arlen	Plant Science	Supply Instr. in Plant Pathology	Retain on supply basis until return of C. W. McAnelly from Afghanistan
Fisser, H. G.	Plant Science	Supply Instr. in Range Mgt.	Retain on supply basis for 1961-62
Oldham, Mark E.	Anim. Science	Supply Instr. in Dairy Mfg.	Supply appointment; not to be renewed
Rollins, Wayne	Vet. Science	Supply Asst. Prof.	Retain on supply basis for 1961-62
Sackett, R. G.	Plant Science	Supply Instr.; Act. Mgr. of Seed Certif.	Retain on supply basis for 1961-62, contingent upon return of Laverne Powell and/or Kurt Feltner from leave
Varnell, T. R.	Anim. Science	Supply Instr. in Anim. Husb.	Retain on supply basis for 1961-62, pending return of R. C. Thompson from leave
COLLEGE OF ARTS AND SCIENCES			
Agogino, George	Econ., Sociol., Anthro., and Geography	Supply Asst. Prof. of Anthropology	Supply appointment; not to be renewed
Agogino, Mrs. Mercedes	Physics	Supply Asst. Prof.	Supply appointment; not to be renewed
Asplund, R. O.	Chemistry	Supply Asst. Prof.	Retain on supply basis for first semester of 1961-62
Jeffres, David	Modern and Class. Lang.	Instructor	Resigned June 30, 1961
Johannes, Barbara	English	Instructor	Resigned June 30, 1961
Lawrence, I. E.	Zoology and Physiology	Supply Asst. Prof.	Supply appointment; not to be renewed
Lloyd, Darrel	English	Emer. Instr.	Place on regular appointment as Instr. for 1961-62

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF ARTS AND SCIENCES (continued)			
Rosenfeld, W. H.	Physics	Asst. Prof.	Resigned June 30, 1961
Zuercher, F. W.	Polit. Science	Supply Instr.	Supply appointment; not to be renewed
COLLEGE OF COMMERCE AND INDUSTRY			
Daley, James M.	Statistics	Supply Instr.	Supply appointment; not to be renewed
COLLEGE OF EDUCATION			
Gatz, Mrs. Josephine W.	Univ. School	Asst. Prof. of Speech Education	Retain for 1961-62; not eligible for tenure since she is married
Hoadley, Mrs. Mary E.	Univ. School	Supply Instr. in Home Econ. Education	Retain on supply basis for 1961-62
Lamb, Mrs. Iris	Univ. School	Supply Instr.; Librarian	Retain on supply basis for 1961-62
Richman, R. W.	Univ. School	Supply Instr. in Math. Educ.	Retain on supply basis for 1961-62
Simons, Mrs. Lynn	Univ. School	Supply Instr. in Language Arts Educ.	Retain on supply basis for 1961-62
Strickler, Eileen	Univ. School	Supply Instr. in Elem. Educ.	Retain on supply basis for 1961-62
COLLEGE OF ENGINEERING			
Hoyt, Philip M.	Civil and Archi. Engin.	Supply Instr.	Supply appointment; not to be renewed
Jacquot, R. G.	Mechan. Engin.	Supply Instr.	Supply appointment; not to be renewed
Mabie, R. E.	Gen. Engin. and Engin. Drawing	Instructor	Appointment to be terminated at end of academic year

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF NURSING			
Cohen, Mrs. Suzanne D.	Coll. of Nursing	Instructor	Retain for 1961-62; not eligible for tenure, since she is married
LIBRARY			
Benn, Mrs. Mary Lou	Library	Instructor; Cataloguer	Retain for 1961-62; not eligible for tenure, since she is married.
STUDENT PERSONNEL AND GUIDANCE			
Merrifield, C. H.	Student Pers. and Guidance	Instructor	Temporary appointment; not to be renewed

The Board adjourned for lunch at 12:15 and reassembled at 2:00 p.m., with the same members present who were present for the morning session, except Mr. Sullivan, who joined the meeting at 2:25, and Mr. Reed, who returned at 3:30 p.m.

Mr. Newton moved, Mr. Peck seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. Dr. O. H. Rechard, transferred to the position of Professor of Mathematics, effective September 1, 1961, at a salary rate of \$10,200 for the academic year 1961-62.

Rechard

2. Mr. Lee Eckert as Instructor in Business Administration, effective September 1, 1961, at a salary rate of \$5,400 for the academic year 1961-62.

Eckert

3. Mr. Leonard B. Baldwin, Jr. as Professor of Civil Engineering, effective September 1, 1961, at a salary rate of \$9,600 for the academic year 1961-62.

Baldwin

Mrs. Bush moved that the Board approve the request of Miss Greta Neubauer, Assistant Professor of Mathematics, that she be placed on retirement status effective July 1, 1961. Mr. Brough seconded the motion and it was carried.

Student Health Service. Mr. Jones moved that the Board authorize an appropriation of \$1,500 from the General Fund to be added to the Supplies budget of the Student Health Service for the remainder of the 1960-61 fiscal year. Mr. Peck seconded the motion and it was carried.

Mr. Peck moved that the Board authorize deleting from the Regulations of the College of Agriculture the section pertaining to a Program Committee. Mr. Brough seconded the motion and it was carried.

President Humphrey reminded the Trustees of the discussion at the January meeting of the Board concerning defects in construction of the women's dormitory, and the question that was raised as to who has responsibility for stopping construction until defects have been corrected-- the University's inspection engineer or the architects. Dr. Humphrey gave the Trustees a letter from Mr. E. G. Rudolph, Legal Advisor, stating the opinion that responsibility for inspection and removal of faulty work is vested in the architects but that the architects' certification that a building has been completed according to plans and specifications does not obligate the University to make final payment if uncorrected deficiencies or defects exist.

President Humphrey presented a report from Mr. L. G. Meeboer, Building Program Coordinator, on the question of completing the classrooms in the basement of the Commerce and Industry building. Mr. Meeboer's report indicated that the architect's original estimate of the cost of this work was \$65,000, but that the contractor, Mead and Mount Construction Company,

RETIREMENT

Neubauer

BUDGET CHANGE
Student Health
Service

REGULATIONS OF
COLLEGE OF
AGRICULTURE

DEFECTS IN
BUILDING
CONSTRUCTION

COMPLETION OF
BASEMENT AREA
IN COMMERCE
BUILDING

had quoted a price of \$74,000 for doing the work under a change order. Mr. Meeboer submitted a letter from the University's legal advisor stating the opinion that, since the proposed finishing of the basement area of the building was an addition to the contract rather than a change, the competitive bid requirement in the law authorizing the Improvement Revenue Bonds would be violated if arrangements were made to have the work done without calling for bids.

After a brief discussion, it was moved by Mr. Chamberlain, seconded by Mr. Laird, and carried that bids be called for on completing the basement area in the Commerce and Industry building, the work to be started when the building has been completed and accepted, or at an earlier time if suitable arrangements can be worked out with the prime contractor.

Later in the day, after the date for the next meeting of the Board had been set, Mr. Chamberlain moved that bids on the additional work be received on April 28, and that the Building Program Coordinator be authorized to decide on the appropriate advertising dates. Mr. Peck seconded the motion and it was carried.

Mr. Brough moved, Mr. Laird seconded, and it was carried that the Board approve the report of the State Examiner for the period July 1, 1959 to June 30, 1960 and authorize those Trustees present to sign the following acknowledgment to Mr. Norris E. Hartwell, State Examiner:

We, the undersigned, constituting a quorum of the Board of Trustees of the University of Wyoming, acknowledge receipt of the Report of Examination as above noted, made under the supervision of your Department.

After careful examination of this report, we concur with the Examiner in the suggestions he has made, and we have requested the officials to adjust their methods in compliance therewith.

A copy of this acknowledgment has been placed in record with the Minutes of our Meeting on March 3-4, 1961.

STATE
EXAMINER'S
REPORT

For the information of the Trustees, President Humphrey distributed copies of Standard and Poor's inventory survey of the University's investment portfolio, revised as of February 21, 1961.

President Humphrey read a letter he had received from Mrs. Tracy S. McCracken, expressing appreciation to the Board on behalf of herself and her sons, for the tribute paid to Mr. McCracken in the resolution adopted by the Board at the January meeting.

Mr. Peck moved that the Board approve the request of Dr. E. C. Bryant, Professor of Statistics and Head of the Department, for a leave of absence for the period August 1, 1961 through June 30, 1962 to permit him to go to a lower climate for reasons of health. Mr. Jones seconded the motion and it was carried.

The Trustees considered a request from Mr. G. J. Jacoby, Director of Physical Education and Intercollegiate Athletics, for remodeling the space in the Fieldhouse which had been used during the past several years as a laboratory by the College of Nursing. With the moving of the laboratory to the new College of Nursing quarters, Mr. Jacoby proposed converting the space back into offices for the Athletic Department. He had secured from the Buildings and Grounds Department estimates totaling \$1,284.88 for the proposed remodeling. Mr. Peck moved that, if sufficient money could be made available from the Building Improvement Fund, the Board authorize an appropriation of \$1,284.88. Mr. Laird seconded the motion and it was carried.

President Humphrey distributed an enrollment summary for the spring semester, indicating a total enrollment of 3,661, representing an increase of 4.57 per cent over the 1959-60 spring semester.

STANDARD AND
POOR'S REPORT

LETTER OF
APPRECIATION
FROM MRS.
MCCRACKEN

LEAVE OF ABSENCE
Bryant

REMODELING IN
FIELDHOUSE

SPRING SEMESTER
ENROLLMENT

Dr. Humphrey read the following proposed policy for selecting recipients of the ten \$1,000 scholarships authorized by the 1961 Legislature:

All nominations for these scholarships will be received by the Office of the President and all notices of award shall be released from that office. Stipends will be paid by voucher signed by the President or his representative.

Final selection of recipients will be made by the Committee on Undergraduate Scholarships.

During the first two years, nominations for the scholarships will be received from high school officials and from the National Merit Scholarship Corporation. Beginning with selections for 1963, nominations will be received from the National Merit Scholarship Corporation. No limit will be placed on the number of students a high school may nominate.

From among students nominated, the committee will select not less than 25 finalists. These finalists will be invited to central locations for written tests. On the basis of these tests and information forwarded by high schools and by the National Merit Scholarship Corporation, the Committee will select ten recipients and not less than ten alternates.

After some discussion, it was moved by Mr. Sullivan, seconded by Mr. Peck, and carried that the proposed method of selecting the scholarship recipients be approved.

President Humphrey explained in some detail the difficulties that had arisen in respect to the Suburban Improvement Company land, on which the University had taken an option pending Legislative action on the request for authorization to purchase the land. He pointed out that the University's 1961-63 Legislative budget request contained an item of \$157,039 for the purchase of the land, to be paid from the Building Improvement Fund, and reminded the Trustees of the action they had taken in authorizing the Acting Director of Finance and Budget to advance this amount from the Cashier's Working Fund, with reimbursement to be made from the Building Improvement Fund in the spring of 1963, provided authority for such reimbursement were given by the appropriate state officials.

POLICY ON
SELECTION
OF RECIPIENTS
OF STATE
SCHOLARSHIPS

PURCHASE OF
SUBURBAN
IMPROVEMENT
COMPANY LAND

The problem involved, Dr. Humphrey went on to say, was that, although the Ways and Means Committee had approved purchase of the land by approving the proposed expenditure of \$157,039, the Attorney General had ruled that purchase could not be made from the Building Improvement Fund, since the present use of the fund does not permit purchase of the land and a bill introduced by the University for this purpose was defeated.

The Attorney General had suggested, Dr. Humphrey added, that the University might be able to pay for other items from the Building Improvement Fund so as to allow for purchase of the land from funds other than Building Improvement Funds. He recommended that \$157,039 of Buildings and Grounds salaries originally scheduled for payment from funds other than the Building Improvement Fund for 1961-62 be paid from the Building Improvement Fund and that the land purchase be paid from local funds. To accomplish this, Dr. Humphrey pointed out, it would be necessary to advance the sum of \$157,039 for payment of Buildings and Grounds salaries through the Cashier's Working Fund until Building Improvement Fund money becomes available in the spring of 1963. It would also be necessary, Dr. Humphrey continued, to pay the purchase price of the land from the Cashier's Working Fund during the current fiscal year, since the land option requires payment by April 30, 1961, and unobligated balances are not sufficient to permit appropriating the necessary amount by that date.

Dr. Humphrey recommended that the Board authorize the Acting Director of Finance and Budget to advance the purchase price of the land from the Cashier's Working Fund, provided the Attorney General and the State Auditor agree to reimburse the Cashier's Working Fund in the spring of 1963 from the Building Improvement Fund for the Buildings and Grounds salaries mentioned above. Mr. Peck moved that the necessary steps be taken as outlined to exercise the option for purchase of the land. Mr. Brough

seconded the motion and it was carried.

President Humphrey then read a letter addressed to Mr. M. E. Corthell, attorney for the Suburban Improvement Company, notifying him of the University's intention of exercising the option. Mr. Sullivan moved that the President and the Secretary of the Board be authorized to sign the letter and that, upon receipt of a written opinion from the Attorney General as to the legality of the proposed method of handling payment for the land, the letter be delivered to Mr. Corthell. Mr. Chamberlain seconded the motion and it was carried.

President Humphrey stated that the bill introduced in the 1961 Legislature and other bills that had been introduced during his tenure in Wyoming with regard to the University's Board of Trustees led him to believe that the University should propose legislation as a protection against attempts he was sure would be made to pass bills that might be damaging to the future of the University. He suggested the possibility of securing a constitutional amendment authorizing long terms for Trustees with no member having the right to succeed himself after having served one full term.

A number of different opinions were expressed during the full discussion which followed President Humphrey's suggestion. Some Trustees indicated their satisfaction with the present legislation governing selection of Board members; others stated that some changes of the type suggested by President Humphrey might be in order.

It was the consensus of the Board that consideration should be given to the possibility of proposing some changes in the legislation governing Board appointments and that President Humphrey should be authorized to make a further study of the question and present recommendations to the Board at a later date.

PROPOSED
LEGISLATION
REGARDING
UNIVERSITY
BOARD OF
TRUSTEES

The date for the next meeting of the Board was set for April 28-29. Dr. Humphrey stated that at this meeting the budget for 1961-62 would be considered, bids would be received for completing the basement area in the Commerce and Industry building, and a dinner for the Old Timers and a reception for foreign students would be given.

Mr. Chamberlain moved that the sample wardrobe for the men's dormitories, which the Trustees had had an opportunity to examine during the meeting, be approved with the addition of a tie or belt rack and a clothes hook, with a change in the location of the toothbrush holder, with the raising of the shelf by approximately two inches, and with selection of colors to be left to the Building Program Coordinator and the President. Mr. Peck seconded the motion and it was carried.

Mrs. Bush asked the Board's opinion as to whether or not she should attend a meeting of the Association of Governing Boards Scholarship Committee, to be held in Charleston, South Carolina, beginning March 23. It was the consensus of the Board that she should attend the meeting.

The Board adjourned at 5:05 p.m., to meet again on April 28-29.

Respectfully submitted,



L. W. Jones
Secretary

DATE FOR
NEXT MEETING

WARDROBES
FOR MEN'S
DORMITORIES

ASSOCIATION OF
GOVERNING BOARDS
COMMITTEE MEETING